



**Clayton County Board of Health
Bi-Monthly Board Meeting Minutes**

1895 Phoenix Blvd Suite 400, College Park GA 30349
October 18, 2018
10:00 AM

Board Members Present:

Chairman Jeffrey Turner
Ms. Luvenia Jackson
Dr. Morcease Beasley
Mayor Angelyne Butler
Dr. Lee Adams
Robert Dolphin
Dr. Sandra Nunez

Board Members Absent:

Dr. Timothy Brown

Board of Health Staff:

Dr. Unini Odama, Interim DHD
Samuel McCullough, EHS Director
Janna McWilson, RN, District Nursing Director
Jennifer Beane, Program Manager
Michael Hamilton, Interim Operations Manager
Helen Garrett, Admin Assistant

Board Meeting Called to Order

The Board meeting was called to order by Chairman Turner at 10:05 am.

Approval of the Minutes

Chairman Turner requested approval of the August 23, 2018 Board meeting minutes. Motion was made by Ms. Jackson and seconded by Dr. Beasley. Motion passed unanimously.

Director's Report

Dr. Odama provided an update to the Board with included:

Introduction of staff members Janna McWilson, District Nursing Director and Jennifer Beane, Program Manager and Michael Hamilton, Interim Operations Manager. Currently new hires for WIC Manager and Administrative Assistant on November 1 start date. Dentist will begin seeing Clayton County patients by November 5 at the College Park Health Center. Ryan White is planning to be in their new location on Upper Riverdale Road by November 15th. Environmental Health services have added an additional three inspectors to their staff to assist with inspections and services once their training is complete. Environmental Health Services will be relocating to the 3rd floor in mid-November.

WIC Services requests approval to contract to move their services to the 3rd Floor at the 1895 Phoenix Blvd location. The cost would be comparable to the cost for Environmental Health Services. There would be no build out costs for this location. Chairman Turner requested

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approval to proceed with the contract. Ms. Jackson made the motion and seconded by Dr. Beasley.

An update was given on the quest to purchase vehicles for the agency and the cost. The vehicles would be used by Environmental Health and Emergency Preparedness and Response. This would be the beginning of building a fleet for the agency. A motion was made by Dr. Beasley for approval as long it was within budget and was seconded by Chairman Turner. Motion passed unanimously.

Dr. Odama spoke on several different concerns including the VICS System and the cost of relocating VICS to the Phoenix Blvd location versus using VICS at the DPH Vital Records office across the street; EPI's increasing rates of syphilis and other diseases in the county; IT bandwidth issues; and a wellness activity day to promote wellness and morale for CCBOH staff.

Environmental Health Update

Mr. McCullough provided an update regarding the revised rules and regulations pertaining to On-site Sewage Management System (OSSMS). Based upon the Hearing Examiner's recommendation from the public hearing, Mr. McCullough requested that the Board of Health approve the revised OSSMS Rules and Regulations. Chairman Turner requested a motion to accept the changes to the revised OSSMS Rules and Regulations. Ms. Jackson made the motion and Dr. Beasley seconded. Motion passed unanimously.

Meeting Dates for 2019

Meeting Dates for 2019 were presented.

Adjournment

Chairman Turner requested a motion for adjournment. Dr. Beasley made a motion to approve and seconded by Ms. Jackson. Motion passed unanimously.

Chairman Jeffrey E. Turner

Date

Recorded by Helen Garrett, CCBOH